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Board of Assessment Appeals
March 4, 2016 Minutes
Warren Memorial Town Hall
1 Main Street, Stafford Springs, CT 06076


TOWN CLERK

1. Call to Order - 5:35 PM

Present: Dock Sellars, Erin Kirchoffer, Jennifer J. Davis

2. Approval of Minutes from 9-22-15

Jennifer moved to accept minutes as written, Dock seconded the motion. Vote 3-0 in favor.

3. Election of Officer 2016

Dock nominated Erin Kirchoffer as Chairman of the BAA, Jennifer seconded the motion. Vote 3-0 in favor. Erin nominated Jennifer as Secretary of the BAA, Dock seconded the motion, Vote 3-0 in favor.

4. New Business

Discussed appeals filed for 2015 Grand List and hearing schedule anticipated for March 2016. First set of hearings scheduled for March 5, 2016 at 10:00 AM.


Discussed two applicants who have withdrawn their applications and will not require a hearing: Sladek @ 27 Orcuttville Rd., Stafford and Figura @ 24 Sartori Rd., Stafford.

BAA discussed having signatures of all members to be required on the appeal form on all decisions going forward. Jennifer made motion for all three signatures to be required on appeal form, Dock seconded. 3-0 motion passed unanimously.

5. Adjournment

Dock made motion to adjourn at 6:45 PM, Jennifer seconded the motion. All in favor 3-0. Meeting adjourned.

Respectfully,


Jennifer J. Davis, Secretary BAA