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TOWN CLERK

Town of Stafford
Board of Selectmen
Warren Memorial Town Hall
Veterans Meeting Room
Regular Meeting
Thursday December 14, 2017
6:30P.M.

INDEX:

1. Call the meeting to order/establish quorum/Pledge of Allegiance
2. Approve the minutes of November 16, 2017
3. Set 2018 Board of Selectmen Calendar of Meetings
4. Transfers
5. Appointments
6. Authorizing Resolution DMHAS
7. Public Comment
8. Old Business
9. New Business
10. Adjournment

Minutes:

1. First Selectman Mary Mitta called the meeting to order at 6:30P.M. Also present were Selectman John Locke Sr. and Selectman Anthony Frassinelli. A quorum was established. All stood for the Pledge of Allegiance.
2. Upon motion of Selectman Locke and seconded by Selectman Frassinelli the board unanimously approved the minutes of November 16, 2017.
3. Upon motion of Selectman Frassinelli and seconded by Selectman Locke the board unanimously approved the Board of Selectmen's 2018 calendar of meetings. (see attached).
4. Lisa Baxter, town CFO was present to discuss two (2) transfer requests regarding the Volunteer Pension Fund and Volunteer Life Insurance. Upon motion of Selectman Locke and seconded by Selectman Frassinelli the board unanimously approved sending the following transfer requests to the Board of Finance and Town Meeting for approval.

<u>FROM:</u>	<u>TO:</u>	<u>AMOUNT:</u>
20-481-9350 (transfer agent fees)	20-200-4900 (misc services)	\$7,700.00
20-481-9350 (transfer agent fees)	20-210-2040 (vol pension & life)	\$20,000.00
5. Upon motion of Selectman Locke and seconded by Selectman Frassinelli the board unanimously approved the following appointment:

Municipal Animal Control Officers

Gary Wilson
Stephen R. Clark

One year calendar term, January 1, 2018 to December 31, 2018

Upon motion of Selectman Frassinelli and seconded by Selectman Locke the board unanimously approved the following appointments:

Planning & Zoning –Alternate

David Palmberg

Term to expire 3-1-2018

Family Services Advisory Board

Paul Muska- School Representative

Filling vacancy of Dr. Patricia Collin, term will expire 3-1-2018

Selectman Frassinelli stated his personal opinion regarding the appointment of Richard Shuck to the Board of Finance as an alternate stating he was not in favor on this appointment based on length of contracts when Mr. Shuck was First Selectman. Upon motion of First Selectman Mitta and seconded by Selectman Locke the board appointed Richard Shuck as an alternate to the Board of Finance with a vote of two (2) in favor Mitta, Locke and (1) opposed Frassinelli. Term to expire 3-1-2018.

6. Upon motion of Selectman Locke and seconded by Selectman Frassinelli the board unanimously approved the following authorizing resolution:

Resolved: That, Mary Mitta, the First Selectman of the Town of Stafford, is authorized to enter into and amend contractual instruments with the Department of Mental Health and Addiction Services of the State of Connecticut.

7. Public Comment: First Selectman Mitta explained that Public Comment was for comments only. She will take notes on the comments received. If anyone has town business they would like to discuss they can take her card and call her or call the office and make an appointment.
8. Old Business: Selectman Frassinelli moved to add the discussion of the budget freeze to the agenda. Selectman Locke seconded the motion which passed unanimously. Selectman Frassinelli asked the status of the budget freeze and discussed the purchase of a meeting table. No motion was made and no vote was taken.

9. New Business: None

10. Selectman Locke moved to adjourn. The meeting adjourned at 6:46P.M.

Respectfully Submitted:



Beth A. DaDalt

Recording Secretary

**Office of the First Selectman
Warren Memorial Town Hall
1 Main Street
Stafford Springs, CT 06076**

RE: Calendar of meetings for 2018

The following is a list of the regularly scheduled meetings for 2018:

Board of Selectmen

(Name of Board or Commission)

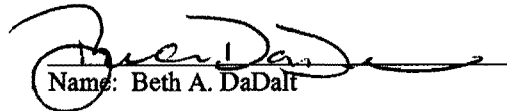
7:00PM

(Time of Meeting)

1st & 3rd Tuesday

(Dates)

REQUESTED MEETING LOCATION: Veterans Meeting Room


Name: Beth A. DaDalt

Title: Recording Secretary

Date: 12-14-2017

The location of meetings will be determined by availability of meeting rooms in the Town Hall. The Chairperson or Secretary shall be notified by the First Selectman's office of the meeting location prior to January 1st.

APPROVED MEETING LOCATION: Veterans Meeting Room

January 2 & 16

August 7 & 21

February 6 & 20

September 4 & 18

March 6 & 20

October 2 & 16

April 3 & 17

November 20

May 1 & 15

December 4 & 18

June 5 & 19

July 3 & 17